

A GUIDE to MAKING YOUR TRAVEL CONFERENCE COUNT!

CONFERENCE BUDGET

| CONFERENCE | Airfare | Ground Transport | Food | Lodging | Incidentals | Total Cost |
|------------|---------|------------------|------|---------|-------------|------------|
| | | | | | | |

GOAL PLANNING

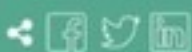
| GOALS | ACTION STEP 1 | ACTION STEP 2 | ACTION STEP 3 |
|-------|---------------|---------------|---------------|
| | | | |
| | | | |
| | | | |

NETWORKING

| NAME OF CONTACT | COMPANY | NOTES/ DETAILS FOR FOLLOW-UP |
|-----------------|---------|------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |



Navigating the world of travel can be tricky. Host Agency Reviews gives agents the road map.



Sharing is Caring!

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