



Cruise Inspection Checklist and Notes:

A guide travel agents can use to during a ship inspection or to review shortly after so they can take down notes while it's still fresh in their mind.

Name of Ship: _____

At the Port

How accessible is the port from the nearest airport? _____

How is parking, getting the luggage into the port and onto the ship? _____

How are the lines and how long are people waiting? _____

What is the overall attitude of the cruisers? Do they seem stressed and rushed, or do they seem relaxed?

How are staff interacting with cruisers? _____

Are there enough waiting areas and restrooms? **Yes** **No**

Approximately how long does it take for the cruisers from stepping out of their car and onto the ship?

Does the port have Wi-Fi? **Yes** **No**

How many check-in counters are at the port? _____

Other Port Notes: _____

Read our full Cruise article for more tips and tricks at:

<http://www.hostagencyreviews.com/how-travel-agents-can-make-the-most-of-a-cruise-ship-inspection>

The Lodging

Can you stow luggage under a bed? **Yes** **No** _____

Is there a pullout to help maximize space during the day? **Yes** **No** _____

Is the bathroom split sink/shower to get more mileage out of a morning routine? **Yes** **No**

How high are the ceilings? _____

Are there rooms with options for 3+ sleepers? **Yes** **No** _____

Are there murphy beds (particularly for rooms with 3+occupants)? **Yes** **No**

Are there conjoined rooms? **Yes** **No** _____

How is the natural/ artificial light? _____

Are balconies spacious? **Yes** **No**

Can balconies of adjacent rooms open into one another (for groups)? **Yes** **No**

Does the closet have a slide door or does it open into the room? **Slide** **Into Room**

Can you hear your neighbors? **Yes** **No** _____

How spacious does it feel? (Can you get out of bed without being pinned between the mattress and a wall?)

Is the bed by the door or by the balcony? **Door** **Balcony** _____

Other Lodging Notes:

Ship Layout

How wide are the halls? Are they easily navigable? _____

Are there enough elevators at different parts of the ship? **Yes** **No**

How is the layout of the stairs? Are they easy to navigate (sometimes the stairs might feel too close together, etc.)

Are there any tricks to see if the direction you're going is toward the stem, aft, aport or astarboard? **Yes** **No**

Where are smoking-designated (or non-smoking) areas? _____

How are the pool area layouts? Where are the staff located around the pools?

How are the entertainment areas such as the casino, theaters, and spas? _____

Other Ship Layout Notes:

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Dining

Menu options: is there variety? Can they adapt to your dietary restrictions? _____

Taste & Visual appeal: Does the food look and taste good? Does it reflect its description on the menu?

Is everything cooked to your liking? **Yes** **No**

What's your first reaction when you take a bite?

Is there variety? **Yes** **No**

How are the portion sizes? _____

Is there something that you leave wanting to eat again? _____

How does the food compare with similar cruise lines? _____

Other Dining Notes:

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Dining Layout & Service

The dining area layout: Are there large tables for groups or do they accommodate more intimate dining as well?

Is the area noisy? **Yes** **No**

Are you comfortable? Excited to be there? If there are other, do they seem to be having a similar experience to you and receiving a similar quality of service? _____

Staff morale: Are they just trying to keep you happy enough not to complain or they are trying to create a memorable experience for you? _____

Is staff responsive to your needs? **Yes** **No**

Are the bathrooms clean and close by? **Yes** **No**

Other Dining & Service Notes:

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Staff Interactions/General Ship "Vibe"

What is the overall demographic of the cruisers? Younger? Older? Families? Active? _____

Does the ship culture seem to cater more toward relaxation? Adventure and activity? Nightlife and entertainment?

How is the morale among cruisers? Do they seem to be having a good time or do they appear to be stressed out?

How does the staff engage with you when you ask a question? (asking directions somewhere is always a good test).

Does the ship market themselves or push their reputation for anything in particular? (culinary, entertainment etc?) If so, do you think it lives up to its hype? _____

Other Staff/Ship Vibe Notes:

Anything & Everything Else

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